MINUTES FROM THE REGULAR BOARD MEETING OF THE BARLOW WATER IMPROVEMENT DISTRICT

June 8, 2024

The Barlow Water Improvement District (BWID), an Oregon Corporation, organized pursuant to ORS Chapter 65; operating as a nonprofit water improvement district pursuant to ORS Chapter 554, holds this regular membership meeting at our office conference room located at 106A N Morrow Rd in Pine Hollow on this 8th day of June 8, 2024.

Chairman Kim Schlaht called the meeting to order at 9:00 am. Directors present: Steve Ferrell, James Birchfield, Melanie Birchfield, John Turner, Glenn Miller and Steve Gordon. Also in attendance were Barlow Water employees Laurie Barnes and Don Veenker. Also in attendance community resident, Carl Drain.

Minutes from the BWID board meeting held on May 11, 2024 were reviewed. James Birchfield motioned to approve the minutes. Steve Ferrell seconded the motion, which was approved by all board members present. Kim mentioned next meeting on July 13, 2024.

May 2024 financial reports were presented to the board. Steve G. read the financial report for May 2024. Melanie Birchfield motioned for approval. John Turner second to approve the financial reports. The financial reports are attached as a separate document to these minutes.

May 2024 system reports were presented to the board. Don read the system report for May 2024. The system reports are attached as separate documents to these minutes. We discussed the demand charges, the credits and the change of date for changing wells from the first of the month to the 28th of the month. Laurie was able to get one demand charge credited of the three demand charges accessed when Don had to test all wells Well #7 will carry a credit for $160.23

Steve Gordon introduced the new budget for the next fiscal year 2024-2025 although the report is showing 2023-2024. It will be corrected. Gravel has a monthly expense of $1200 for three months starting in July 2024. This will be the budget for the year of 2024. Don mentioned he can get sand for $200 a load from Fred Ashley. Note: The new budget 2024-2025 does not include rate increase of $4 effective July 15, 2024. The Board reviewed the new budget.

Melanie had mentioned see a couple of port-a-potties for sale at the auction. Board decided to continue using Bishop Sanitation.

Steve Gordon went over the procedures for buying equipment. If over Don's spending limit he will need board approval and it needs to be in writing, via email.

Don and James mentioned the sale of the vac that Don bid on will most likely fall through due to auction company unable to get it running.

Laurie will contact Kyle Popma for board approved bill reduction due to a faulty valve. This will be a one-time reduction. Mr. Popma bill is 236.82 x 50% = 118.41. Laurie will put it in writing and send to Mr. Popma as well as calling him with an update.

Don reported on Frank Marquez's property. Don said pipe was ran to the property. He wants to reconnect with 2-inch pipe, meter ¾ inch and has 2-inch pipe. The customer is complaining they are

losing water pressure. Don will check the meter size and will be digging up the old meter. Will show customer the new meter. Customer wants 2-inch pipe and the expense will go to the customer. Work in progress. This is at the customer's expense. Don and Frank have discussed this.

Don mentioned he is watching another auction for a 2017 Vac. Don let the board know he would like to bid on it due to the other Vac sale falling through.

Kim gave a brief generator update. Don will be moving the old generator. He also mentioned a savings $5k for using existing cement pad. From Larry Warren – the generator should arrive around June 17 or 18, 2024.

The board presented Steve Gordon with a lovely plaque and a gift card for his 12 years of service.

Election 2024 results:
Steve Ferrell – 36
Melanie Birchfield – 26
Carl Drain – 37

The Chair nominated John Turner to take Steve Gordons place as the treasurer.
Board approved.

The Chairman swore Carl in as a new director. Laurie will update email addresses.

Welcome to the Barlow Water Board Carl!

Thank you, Kim, for the cookies!

Questions/Comments:

Kim asked Laurie monthly cost of port-a potties. Monthly cost is $294.00 for all 4. Breaks down to $73.40 ea. (Update)

As of 6.12.24 the balance of the reserve account is $100,365.54. (Update)

THE NEXT MEETING IS SCHEDULED FOR SATURDAY, July 13, 2024 at the Barlow Water Office at 9:00am.

We, the directors of the BWID, do jointly and individually concur in the foregoing, and acknowledge that the foregoing occurred at this meeting held on May 11, 2024. Meeting adjourned at 9:40 AM

Reviewed and approved during the July 13, 2024 meeting.

Motion to accept: _____
Seconded by: _____
Approved by: _____ Board Members Present